

WORKSHOP ASSISTANT OPPORTUNITIES FOR SUMMER SCHOOLS, YOUNG THEATRE MAKERS AND ACTING LAB

Tobacco Factory Theatres is seeking a number of local workshop assistants for upcoming projects. These include the YOUNG THEATRE MAKERS (weekly workshops for young people aged 7-13 on Sundays during term time), our SUMMER SCHOOL programmes (week long intensive courses for children and young adults aged 5 - 19 in August), and ACTING LAB (weekly acting classes for adults on Wednesdays).

ABOUT US

Tobacco Factory Theatres is a much-loved independent theatre and arts charity, located in a re-purposed factory. Born out of an experiment 20 years ago, we are continually developing and our vision is to build an inclusive creative community rooted in our home in South Bristol. We want our inspirational theatre to take people on creative adventures, nurture talent and provide life-changing opportunities.

Through our varied and highly regarded artistic programming, professional development work and creative engagement department, we use culture to bring about positive change in our community.

Over the next five years, we want to build on our artistic and engagement programmes, improving their impact, relevance, accessibility and quality. We want to support the resurgence and strengthening of a vibrant and inclusive cultural scene for Bristol. And we want to help change the face and functioning of the theatre industry.

SUMMER SCHOOLS

This year we are offering three summer schools for ages 5 - 19 in the month of August. Over the course of a week each company of young people will develop their theatre making skills through play, imaginative role play, storytelling and devising before sharing their work with family and friends at the end of the week.

YOUNG THEATRE MAKERS

Our Young Theatre Makers are aged 7 - 19 and meet each week during school term time in age groups 7-10s, 11-13s and 14-19s. Over the course of the year we encourage company members to develop a range of skills related to performing, and creating and devising. Our sessions are energetic and enjoyable as well as challenging and surprising.

ACTING LAB

Weekly acting classes for adults, Acting Lab gives people the opportunity to develop performance skills and approaches to acting through looking at a wide range of inspiring playwrights and celebrated practitioners from across the centuries.

We have vacancies available on all three projects and seek a number of Workshop Assistants to join the team. Workshop Assistants will be assigned a project and will work with that particular group for the course of the project. Workshop Assistants are paid on a freelance basis and will be contracted one term at a time.

SCOPE

Workshop Assistants will be enthusiastic about theatre / the arts and will have demonstrable experience of working with children, young adults and/or older adults (this does not have to have been paid work, voluntary is also relevant). Workshop Assistants will have a keen interest in developing their skills as workshop leaders, and exploring the power of arts and theatre as a tool for increasing wellbeing. Tobacco Factory Theatres sees this as a powerful professional development opportunity for people who may not have specific experience working on projects of this kind. There will be further training and development opportunities for our team of Workshop Assistants over the course of the year.

WORKSHOP ASSISTANT KEY RESPONSIBILITIES

- Support the project director with the planning of workshop content
- Write up workshop reports at the end of each day / session
- Attend planning meetings with the project director and producing / production team
- Provide a safe space where children and adults can come to perform and try things that may feel very new and sometimes scary
- Be an active member of the leadership team during workshops, helping those who may need extra support
- Be flexible, adaptable and person-centred in your approach to working with the company members
- Support with the practical day to day running of the workshops, i.e. registering the company members as they arrive, answering questions from parents, being responsible for the group during break times

SKILLS AND EXPERIENCE

- Passion for empowering young people and adults to develop creatively
- Some experience of theatre making / arts
- Experience of working with children, young adults and/or older adults (voluntary or paid)
- Reliable and committed
- Good organisational skills
- Strong communication skills
- Bristol-based
- Available for all key dates for either Summer Schools, Young Theatre Makers, Acting Lab or all of these projects

KEY DATES

- Summer Schools run 8.30am - 5.30pm Monday - Friday from 02 Aug - 13 Aug 2021
- YTM Weekly sessions are delivered on Sundays 9.30am - 5.30pm during school term time. The autumn term starts on 12 September 2021
- Acting Lab runs on Wednesdays during term time 6pm - 9.30pm. The autumn term starts on 15 September 2021

Workshop Assistants will be paid on a freelance basis. Tobacco Factory Theatres will be offering a fee based on the following rates:

- £80 for a full day (up to 8 hours)
- £50 for a half day (up to 4 hours)
- Additional hours for long rehearsal days or extra meetings will be paid at £10 per hour

APPLICATION PROCESS

- All applications will be considered
- We strongly welcome applications from people who face barriers in accessing a career in the arts. If this applies to you, please refer to this in your application and we will guarantee an interview if you meet the skills listed in 'Skills and Experience'

If you require an Application Pack in an alternative format or have any questions about this role or the application, please get in touch with our Get Involved Director, Ailie deBonnaire: ailie@tobaccofactorytheatres.com

TO APPLY

Please email recruitment@tobaccofactorytheatres.com with the subject 'Workshop Assistant' and include all of the following:

- Whether you are applying for the YTM Assistant or the Summer Schools Assistant or the Acting Lab Assistant, or to assist on all of these projects
- Your CV (please include all work and experience, not just theatre related)
- A brief cover letter or short film detailing relevant experience and why you want this role

The deadline for applications is **midnight on Sunday 23 May 2021**.
Interviews will be held in the first week of June